

DENTAL ADMINISTRATION ASSISTING



Dental Administration program involves 115 clock hours, twelve weeks of hands on training where students are prepared to be a front line employee in the dental office. Students will learn proper greeting procedures, telephone etiquette, communication techniques, basic computer skills and functions, Dental Terminology, Dental coding as well as Dental insurance plans, benefits and coverage. Filing Dental records and proper technique to become good customer service to smoothly manage the front office of a dental practice. Students are prepared in becoming part of the dental profession and assume a position as a well respected professional dental administration Assistant. After students have completed the Dental Administration Assisting, the students will have the opportunities to pursuit leadership of dental administration and become future office manager, educators, trainers and or office supervisor. Job Placement Assistance, Classes are Available on Weekdays or Weekend.

Full and Part-time EMPLOYMENT is Available.
Take Action NOW to Become a Member of the Dental Health Care Team. Contact us to see what it takes.

DENTAL LABORATORY TECHNICIAN

Dental Laboratory Technician program involves twelve weeks of lecture and hands on training with 480 clock hours. Students will gain knowledge and skills to successfully create dental models, dental anatomy, physiology, morphology, construct wax patterns for inlays and bridges, make ceramic teeth replicas, shape



tooth forms and glaze single porcelain unit restoration. Learn fundamental CAD/CAM Techniques. They are prepared to complete projects at your own pace and master skills necessary to become entry level Dental Laboratory Technicians. It is our goal to prepare students with the knowledge and technical proficiency, and specialty skills that will allow them to become employable in dental laboratory industry upon graduation. After students have completed the Dental laboratory Technician program, the students will have future opportunity to become a Certified Dental Technician with further education and work experience. Job Placement Assistance and Weekday Classes Available.



A Fantastic Future Awaits You!

AMERICAN DENTAL ACADEMY

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DENTAL ASSISTING

Dental Assisting program involves 147 clock hours of fourteen weeks hands on training. This course covers Basic Skills necessary to assist Dentist in an entry level position. Students will learn to Dental Anatomy, X-rays, Instrumentation, Sterilization and Infection control, Clinical procedures, Dental Materials, Charting and Resume. This will prepare students with the knowledge, technical proficiency and interpersonal skills that will allow them to become immediately employable in a dental office upon graduation. After students have completed the dental assisting, they will have future opportunity to become a Registered Dental Assistant, Registered Dental Hygienist with further education and work experience. Job Placement Assistance. Weekdays and

